

# **ANNUAL GOVERNORS REPORT**

## **TO PARENTS**

**2018**



# Annual Report to Parents

## Saundersfoot Community Primary School

Governor Type	Governor Name	Start Date	End Date
Additional Community	Cllr D Ludlow	16/05/2017	15/05/2021
Community	Mr Phillip Parker	07/10/2016	19/10/2020
Community	Mrs Andrea Thomas	30/09/2013	29/09/2017
Community	Mr John Griffiths	07/10/2016	19/10/2020
Headteacher	Mr. N. Allen	01/09/2015	
Local Authority	Canon Michael Butler	02/02/2015	02/02/2019
Local Authority	Cllr Phillip Baker	30/06/2017	20/07/2021
Local Authority	Cllr M Williams	07/2016	12/07/2020
Parent	Mrs Sian Emanuel	23/05/2015	24/05/2019
Parent	Miss Kay Howells	17/06/2018	17/06/2022
Parent	Mrs R Noyce	02/2016	14/02/2020
Parent	Mrs Treadaway-Williams	17/06/2018	17/06/2022
Teacher	Mr Richard Davies	08/10/2013	07/10/2017
Staff	Mr M Anthony	07/2017	20/07/2021

### GENERAL INFORMATION/ YFFREDINOL

#### Chair/Cadeirydd:

Canon Michael Butler  
ROXBURGH  
45 Whitlow  
Saundersfoot  
SA69 9AE

#### Clerk to the Governing Body:

##### Clerci'rLlywodraethwyr:

Mrs K-E Hughes  
County Hall / Neuadd y Sir  
Haverfordwest / Hwlfordd  
Pembrokeshire / Sir Penfro  
SA61 1TP

### Election of Parent Governors

Arrangements are made for the election of parent governors one school term before a parent governor's term of office expires, or on receipt of a resignation. Information about the election is sent to parents via pupil post.

### Etholiad Rhiant-lywodraethwyr

Gwneir trefniadau argyferethol rhiant-lywodraethwyr un tymor cynigyfnodswydd rhiant-lywodraethwr dodi ben, neu pan fydd rhiant-lywodraethwryny mddiswyddo.

Anfonir gwybodaeth ynglŷn â retholiad drwy law'r disgyblion.

# **SAUNDERSFOOT C.P. SCHOOL**

## **CHAIRMAN OF GOVERNORS ANNUAL REPORT 2018**

“When I grow up I am going to.....” so often we hear these words prefacing our children’s hopes, plans, dreams, ambitions and much more. It is delightful to hear how they view the needs, demands and challenges of the world they will one day inherit. Many of the old skills and occupations will remain and alongside the academic route there must be more vocational options, apprenticeships in trades and recruitment of young people in their teens by consultancy companies and others. Due to the speed of technological change our children will be faced with vastly different opportunities in society in the future. I have heard suggestions of food being grown multi-storey levels, body parts produced on 3D printers, again, robotics and we haven’t yet begun to imagine life in 10-15 years!

So we have to look at the foundations we are laying. Our children should be happy, healthy, honest, confident, polite, kind, tolerant, literate and numerate, sociable, have a sense of morality, be creative, imaginative and independent, love learning, be problem solvers and have a sense of humour and possess family values. The list is endless and we must keep on adding to it.

May I suggest that we take a walk with a little child and see the world through their eyes, I am sure we will see the world anew.

### **Staffing**

In 2017-18 we said goodbye to Mrs. Lisa Cook who has moved to the Welsh department at Greenhill School and also Martha Perkins, we wish them success in their new roles. We welcomed four new members of staff Miss Polly Scotcher covering Mrs. Adele Evans who is on a Welsh sabbatical and Mr. Dan Evans who is on a 0.4 contract to complement Mrs. Julia Howells-Evans who is now on a 0.6 contract. We also welcome two new LSA's, Mrs. Sian Werner and Mrs. Sherri-Lynn Barrellie, they are both working in early years, welcome to the team. The cleaning post has seen numerous changes but we now have a strong team of three; Mrs. Joanne Gove, Mrs. Roseanne Price and Mrs. Liz Mason.

The class structure for the current year is as follows:-

Early years Caterpillars - Miss Hackett

Early years Butterflies - Miss Parker

Early years Ladybirds - Miss Nicholson

Year 1/2M - Mrs. Morris

Year 1G - Miss Gillespie

Year 2DG - Mrs. Glanville

Year 3/4R - Mrs. Ca Rees

Year 3/4 - Mrs. Howells Evans / Mr Evans

Year 5D - Mr. Davies

Year 6L - Mrs. Lloyd

Year 6E - Miss Scotcher

PPA cover—Mrs Booth / Miss Hackett (pm)

## **Governors**

I would like to thank my fellow governors for their continued hard work and support of the school. During the year, Mrs. Emily Sutton and Mrs. Joanne Gove have completed their terms of office; we thank you for your help and support. We welcomed Miss Kay Howells and Mrs. Treadaway-Williams as parent Governors. We also have additional Governors from the LEA – Mr. James White, Mr. Jonathan Griffiths and Mr. Richard Brown, their knowledge and expertise will support our committees.

## **Governing Body Structure**

In order to support the school on its journey to improvement the Governing Body has had a restructure. The sub-committee are now in line with Estyn framework Sub Committee;

1. Standards and curriculum –Chair Rebecca Noyce
2. Care support and guidance / Well being –Chair Philip Baker
3. Leadership and finance –Chair Philip Parker

We also have three additional senior officers on the Governing Body, these have experience in key areas and will support the Governing Body.

## **Improvement Panel**

You will be aware of the challenge the school has been given by Estyn, as part of this journey the school will present its developments each term to LEA officers. This process is to ensure that progress is clear and maintained – the onus is on all involved in the life of the school to support its direction. This direction is needed and one that is a result of consultation of Estyn and Local Education Authority. The Governing body are becoming more involved in the life and monitoring of the school and we can report that progress has been made this term. This progress is a result of hard work and dedication of the staff and pupils. The Governors would like to thank the staff and pupils for all of their hard work.

## **Community Links**

The school's open door approach promotes and welcomes parental involvement with our pupils learning. During the year the pupils and staff developed a new vision – We care – we're ready – we're safe.

Our new school ambassadors and senior officers have recently been elected. The previous school council successfully completed a number of activities across the school these included:-

Macmillan Coffee Morning this was a great success with numerous helpers from the community involved in the week.

Our FOSS committee has developed with a new structure, joint chairs Mrs Sian Werner, Miss Rebecca Colletti and Mrs Sarah Weidemann, we wish them well in their new roles. Once again FOSS has had a successful year. Refreshments provided on Sports Day raised £190 and shortly after in July the Summer Fete raised another £1800, Easter Bingo at the Regency Hall raised £774 all great successes. The past year FOSS successfully supported an Iron Man Feed Station raising £1000 and the Christmas Market Stall and Christmas Fete together raised £1942 in total. Several groups of pupils have worked alongside the community in a variety of projects. We enter locally organised competitions and support events such as the Saundersfoot in

Bloom, New Year's Day Swim, Christmas Market and Lantern Parade. Thank you to all of our volunteers to have assisted throughout the year, we couldn't do this without you.

### **Sport**

We have also been involved in a number of sporting activities. Of particular note were the girls football team making it to the National Finals, the Schools Mixed Cricket Team reached the final of Pembrokeshire to qualify for the National Finals at the Swalec Stadium, Cardiff for the second year running. The school also took part in numerous sporting events which included the Area Cricket Festival for girls, Cross Country, Football, Netball, swimming and Contact Rugby.

### **Building and Grounds**

We are fortunate to have such wonderful grounds and buildings here in Saundersfoot School. The early years outdoor area is a source of constant development, many thanks to the staff who freely contribute to the development, we must also thank all those parents who have donated material to the school, your support is very much appreciated. During the summer term a number of parents helped to tidy and clean the outdoor environment this help was greatly appreciated, we still need support from parents to help maintain these areas so please let class teachers or the school office know if you are able to help.

With budgets even tighter much of the decorating of the school is done at a cost. Unfortunately, the building is showing signs of wear, I am sure the school will be looking for volunteers and ideas soon.

### **Attendance**

	<b>Attendance</b>		<b>Authorised Absence</b>
	<b>Annual Target %</b>	<b>Actual %</b>	<b>Actual %</b>
Autumn 2017	97	95.47	2.95
Spring 2018	97	95.32	3.22
Summer 2018	97	94.90	3.60

This year has seen the percentage attendance stay around 95%- thank you for this support. However, attendance will always remain a focus for Pembrokeshire and ERW. The school has a well established attendance panel and we would like to thank you as parents for your support in absence requests. Good attendance really does make a difference to your child's potential

### **Additional Learning Needs/Safeguarding**

The named child protection officers in our school are Mr. Allen, Miss Gillespie and Mrs Rees. The governor responsible for safeguarding is Mrs Emanuel. All have received Tier 2 training Child Protection Training. All new staff receive Tier 1 training as soon as possible after their appointment to the school. As a school, we always undertake safeguarding training during the academic year. We have amended

safeguarding procedures in the form of record keeping and site security. A protocol for safeguarding is contained in our staff handbook and all staff sign up to this on an annual basis. Policies for child protection, safeguarding and the single equality plan are regularly reviewed and parents are welcome to view these at any time. At present we have no pupils with disabilities but when required access plans are put in place. Revised Policies are regularly presented to the governing body as part of a rolling programme of monitoring school effectiveness.

Mrs Rees has whole school responsibility for the administration of ALN. Mrs Emanuel is the governor responsible for ALN. The school receives a funding allocation based on the number of pupils. Regular visits are made to the school by support services. These include the Educational Psychologist, Speech Therapist, Pupil Support Officer and others. However, these services may well change in the current financial climate.

During the Autumn Term of 2018, a total of 4 pupils were identified by the school as **school action** on the code of practice and 27 as **school action plus**. No pupils are classified as Looked after Children. One pupil is in receipt of a statement of special educational needs. The majority of the needs identified are linked to concerns with regards to speech and language. All pupils are taught in mainstream classes with a few pupils being withdrawn for small group intervention or specialist support according to their needs.

### **Music**

Over the past year 30 pupils have received music tuition from members of the peripatetic service. 4 pupils have passed external music exams through ABRSM (Associated Board of the Royal Schools of Music). A number of pupils entered the Pembrokeshire Valeromusic festival and were most successful in their respective competitions. A number of pupils were also selected for the Pembrokeshire Primary schools orchestra, choir and wind band. Their rehearsals culminated in a wonderful prom concert in STP school that I am sure they will remember for a long time. We wish all our talented musicians who have moved on to secondary education a successful time as they continue in their musical careers.

### **Finance**

The school budget is under constant pressure and early indication is that funding will not increase or in fact decrease for 2018/2019, however through additional costs this will ultimately mean a decline in school funding. The school is funded on a per pupil basis and Nursery intake is one of the lowest in recent years, this decrease in number and budget cut may well result in some difficult decisions in the near future. No expenses were claimed by the Governing Body.

### **Curriculum**

During the past twelve months the school has seen unprecedented analysis and investigation. In November 2017 the school was involved in an education Workforce Council investigation and hearing into Welsh National test malpractice, many aspects were proven. The impact of this upon the school may have appeared little to pupils and parents; however as Governors I can say its impact was far reaching and

difficult. Six months later followed an Estyn visit which graded many areas as good or adequate with teaching as unsatisfactory. The staff has faced exceptional pressure during the year and have done remarkably well to maintain their positive approach to education.

The combination of these factors resulted in staff only awarding levels and outcomes when they felt the pupils were able to achieve them independently.

The school has created a Post Inspection Action Plan which Estyn have agreed. It is a very important year for the school as it looks to address the key areas outlined during the inspection. The LEA will challenge the school each term in its progress on each recommendation.

### **Resolutions**

Effective from 4<sup>th</sup> May 2013, there is no longer a requirement for governing bodies to hold an Annual Parents' Meeting. New statutory guidance has been issued by WG to this effect (104/2013). Parents have new rights to request up to three meetings a year with the GB. Please contact the school for further information.

Many thanks to all parents for their ongoing support of the school.

Yours sincerely

Canon. Michael Butler

A handwritten signature in blue ink that reads "Michael Butler". The signature is written in a cursive style.

Chairman of Saundersfoot C.P. School Governing Body.