



**Saundersfoot Community Primary School**  
Frances Lane, Saundersfoot, Pembrokeshire. SA69 9HB  
Tel: (01834) 812819  
e-mail: head.saundersfoot@pembrokeshire.gov.uk  
[admin.saundersfoot@pembrokeshire.gov.uk](mailto:admin.saundersfoot@pembrokeshire.gov.uk)  
[www.saundersfoot.pembrokeshire.sch.uk](http://www.saundersfoot.pembrokeshire.sch.uk)  
**Headteacher: Mr N. Allen**  
5.9.19

## **Parent information permission**

Welcome to the academic year 2019-20, in order for the school to plan and support your child we will require your permission. The following information sets out a number of activities that take place during the school day/week/year.

### **Planner**

The school has chosen not to use the published diary this year, this is mainly due to data protection. This one key document held a lot of personal information and was a risk in terms of data breach. We will provide pupils with a small book that will perform the same roll, this can be used to record any daily reading and any written communication. Emergency contact details / personal details is stored on the county wide admin system – Teacher Centre. The school will print off this data to access for school trips and as a backup in case of IT/power issues.

### **IT**

As part of the curriculum the use and access of IT is fundamental and all pupils will be exposed to IT devices and the internet as we ensure they are prepared for their futures. The school promotes e-safety as part of the digital curriculum, please ensure you model and support the messages of e-safety. The following web site will provide useful information for parents.

<https://www.childnet.com/parents-and-carers>

### **Photographs**

The school recognises that some parents may have very good reasons to be concerned that their child may be photographed or filmed and are encouraged to speak to the teacher who will take advice on whether inclusion in a photograph or video might pose a risk to a child. Photographs may be captioned with the child's first name on our school website, prospectus, twitter, Dojo and in local newspapers. Personal details of children such as email address, home address and telephone number will not be revealed.

### **Educational Trips**

During the school year all classes, particularly those in the Foundation Phase, will experience a number of educational visits. The nature of these will vary from class to class but most are linked to the project being followed in that particular year group. Your permission will enable us to take children on local visits and walks without asking for individual permission forms to be filled in each time. These trips will only involve the local vicinity and risk assessments are completed beforehand as usual. Adequate adult/pupil ratio will be maintained at all times.

**Years 5&6 Permission to walk home - only for yr 5 and 6.** The school allows pupils from Yr 5 and 6 to walk home. We encourage the children to develop their independence, however, we always ask that children in Year 5 or 6 return to school should they be unsure of arrangements. Please notify the school should this arrangement alter for your child.

## **Food**

As part of the broad and balanced curriculum offered by the school, classes may handle/prepare/taste food. Children also bring food treats to school following special occasions, where possible the school will inform parents via class dojo, however, this is not always possible. Please notify your child's class teacher of any food (or other) allergies.

## **Personal care**

The school staff will administer first aid and assist with changing for our younger pupils. Please inform your child's class teacher should you have any concerns with this.

## **Swimming.**

As part of the PE curriculum children in Years 2 to 6 will attend swimming lessons during the year. You will be informed of when swimming kit is needed, children will be transported to Tenby Leisure Centre via a local bus company and supervised by staff.

Please notify the school in writing should you not wish for any of the above to take place.

## **Saundersfoot School Pledge**

By pupils, parents and staff working together we support the school's vision "We care, we're ready, we're safe"

By working together we will.....

- Build a school where teachers, pupils and families enjoy learning.
- Having chosen Saundersfoot Community Primary School, we will support the school's aims and values, positively supporting the school.
- Communicate openly and honestly to support our development.
- Support the school values and policies in building citizenship amongst the school and community.
- Care for our community and the people who live there.
- Develop the talents and abilities within the school, making the most of the curriculum and the opportunities the school provides.
- We will communicate concerns and challenges which may arise throughout the year.
- Ensure that we are ready to learn, on time and support the school's attendance policy, promptly notifying the school of any absences.
- Take an active and supportive interest in learning through parents' evenings and discussions about progress of education.
- Promote education, safety and happiness for all within Saundersfoot CP School.

Verbal and physical abuse, aggressive, offensive, intimidating or disrespectful behaviour will not be tolerated in Saundersfoot School.