

Saundersfoot CP School



RE-OPENING OF SAUNDERSFOOT SCHOOL

Safety Information for Parents and Carers

Covid19 Symptoms:

Pupils who are unwell

Families MUST NOT send to school any children who:

- feel unwell.
- have any of the three identified COVID-19 symptoms (a new continuous cough, a high temperature or loss of taste or smell) or they have tested positive to COVID-19 in the past 14 days.
- live in a household with someone who has symptoms of COVID-19 or has tested positive to COVID-19 in the past 14 days
- Pupils who become unwell in school will be quarantined immediately and then sent home.
- If a child shows any COVID-19 symptoms we will require parents to arrange for **immediate testing**.
- If a member of the school community tests positive then every pupil and adult in the bubble group will be contacted by the government's track and trace team and required to adhere to the advice given.

Travel to and from school

- If possible, parents and children should walk or cycle to school.
- We hope to confirm a 'new' parking system soon.
- We ask all parents who drive to arrive and leave promptly, allowing for increased flow of pupils. **Where possible please look to use the Regency car park.** This will help all parents maintain social distancing.
- Only one adult from each family to bring or collect each child/ or children from school please.
- We will arrange that siblings will be in school on the same day.
- **Independent Travel** – Older children (Years 5&6) will be encouraged to leave independently and walk home alone or meet their adult carer at an agreed place away from the school to reduce congestion on site.

Drop off and Pick up

- **NEW ENTRANCES FOR FOUNDATION PHASE CHILDREN.** All Foundation phase pupils Year 2, 1 and Reception to access and exit the school via the top gate.
- Children accessing Key Worker provision will arrive at school between **8:00am and 8:30am** and will use the gated side entrance to the school.
- **Soft Starts** – pupils can arrive anytime between **8.45am to 9.15am** (to avoid everyone arriving at the same time) Parents who come to drop off or collect children, please observe the social distancing guidelines, particularly after collecting your child (similar to supermarket queuing!)

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- **'Kiss and Drop'** – parents will leave their children with staff at the designated school gates (see “bubble” videos). **Parents must not pass beyond the school gate or linger.** A member of staff will be there to direct the to a safe place to wait until children are taken safely to their “bubble” base.

Uniform

- **Uniform** – the uniform policy is temporarily relaxed. We suggest PE tops and comfortable clothing which can be washed daily. Guidance states that children should wear **clean, washed clothes, everyday** to reduce risk of virus transmission. Please send children to school in **clean clothing EVERY DAY. Hygiene is key!**
- **No Equipment From Home - personal possessions such as pencil cases, drinks bottles and toys are not allowed** into school to minimise the risk of cross contamination between home and school. Please help your child to understand this and comply. Drinks will be provided throughout the day. In sunny weather, please apply sun-cream to your child prior to dropping them off and ensure they have a hat. (the Once-a-day type is recommended)
- We request that children **do not** wear face masks or coverings **whilst in school**, if masks are worn for the journey to school we politely request that parents keep the mask at drop off time and that it is **not** brought into school with the child.

Bubbles:

“Bubbles” are a consistent group of up to 10 children who your child will be in class with. We will not mix bubbles to avoid multiple contacts and to facilitate test, trace and protect, should any child display COVID symptoms. We ask that you do not attempt to swap “bubbles” with another family. Bubbles have been crated to accommodate siblings attending on the same day and in making the spread of the number of children attending over the week as fair and safe as possible within the constraints of our facilities and staffing.

Hygiene and cleanliness:

We will be employing strict hygiene measures in school. Examples of the detailed protocols in place include:

- All persons who enter the site (pupils and adults) will be required to wash hands or sanitise.
- All classrooms are set up with hand washing stations and hand sanitisers.
- Additional daily cleaning routines have been established
- High traffic areas and toilet cleaning will take place throughout the day.
- Bubbles have designated toilet facilities which will be accessed by a marked route, one child at a time.
- Pupils will be allocated equipment to prevent sharing and cross contamination
- Movement around the school will be reduced. There will be no assemblies, use of dining room, visits to the music room, library or activity zone.

Social Distancing - In the Classroom:

- To ensure that social distancing is maintained; there will be tables and equipment for children only in the ‘Bubble’.
- The ‘Bubble’ of staff and children, will not have contact with other people throughout the day.
- Children will be allocated their own table and chair within the class.
- They will not share any equipment or resources with other children.
- Children will only move from their table when asked by their named adult.
- Lining-up times, will also be carefully managed to maintain social distancing.
- Children will remain in their allocated space for the day; only leaving for breaks and physical activity, with their own small group of children.
- Whole school activities, such as assemblies, will not take place.

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Lunch Time:

- Lunch will be served in classes. This is likely to be a school packed lunch or a hot meal. Dietary requirements will be met as usual.
- Although this isn't a directive, we would welcome as many children as possible having school dinners each day.
- Nearly all children will eat their lunch in the classroom, or possibly outside (depending on the weather).
- **Using outside areas:**
- We are keen that the children have regular time outdoors, with their small 'Bubble Group'. This is good for their physical and mental wellbeing at this time.
- There will be timetabled outdoor time both as part of their daily routine and also for break and lunchtimes.
- When outdoors, children will only mix with children from their own bubble, maintaining social distancing.
- This means they will not have contact with children from other classroom 'Bubbles' during outdoor times. Please support this message with your children.
- Children will wash their hands prior to going outside and on entry back into the classroom.
- They will be reminded of the importance of social distancing whilst outdoors too.
- There will be **no Breakfast Club** (Note: Key Workers accessing the hub can continue to access Breakfast Club if required) and **no After School Clubs will be running.**

Use of toilets:

- Each bubble group will use the toilet block within their area.
- Children will wash hands before using the toilet.
- They will wash hands after use of the toilet.
- Children will use 2m distancing when waiting to use the toilet.
- Younger children will need to be as independent as possible; it will be good practice!

Toilets are no longer gender specific and will be restricted to one person at a time.

First Aid:

- First aiders will be available to be called upon. We will encourage the children to be as independent as possible for their first aid needs.
- If children feel unwell, they must let their teacher know and they will be sent home immediately.
- If COVID symptoms the teacher will follow the appropriate protocol to isolate the student in order to reduce risk to others.
- Separate isolation rooms will be designated and equipped in the event of a member of the school falling ill.
- Children falling ill during the school day will need to be collected by their parents immediately.

Attendance:

- Parents wishing their child to attend Key Worker provision will use the Booking System as usual. If children can be cared for at home safely, then this should continue to be the case.
- Children who are shielding or live with someone who is shielding, should not be required to attend school. They will continue to follow the Home Learning Programme.
- Children who are in or live with someone who is in a vulnerable group may attend school, but must maintain strict social distancing.
- No parent will be pressured to return their child to school and no fines will be issued for non-attendance. (Office staff may ring to confirm absence following our usual procedures.)

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- Please do not send your child to school on any days other than the ones they have been booked in to attend.
- To help protect the health and safety of all members of the school; any child who is unable to follow guidelines and instructions may be asked to stay at home during this time.

Behaviour

The normal school policy on behaviour will apply when the school reopens. In addition to this, we will be operating a pandemic home school agreement. This will follow the rules as set out in Welsh Government Policy on social distancing during the pandemic.

Pupils who consistently break these rules or fail to follow health and safety procedures and instructions, putting themselves and others at risk, may be asked to stay at home

Home-Learning

During this time, Welsh government have stated that parents won't be fined for keeping their child / children at home. However, we have made every effort to mitigate the risks we have identified. Children who do not access face to face contact with their teacher will continue to be supported by school remotely.

We are proud of the partnerships we have forged during "Lockdown" between families and school and wish to develop these further in order to ensure the well-being of the children and provide continuity of their learning. School promises to provide good quality learning resources and support for our children. The contact sessions will be used for catch up, well being, and preparing the pupils for further online learning.

In order to ensure the success of the Welsh Government's vision of this blended learning approach, we need families to support their children to access the resources provided by school. This will be necessary for those staying at home full time and those accessing the weekly contact sessions in school within their "bubble." We do not expect parents to be teachers, but rather supporters of their children's learning.

In order for this to be successful we need families to follow these protocols:

- Provide a suitable place for pupils to complete their work.
- To provide internet access and internet ready device. (Contact school if this has not been possible so far.)
- Children should access the work provided Monday, Tuesday, Thursday & Friday and not do a "dip in" approach so there is continuity and progression in their learning.
- Encourage independence in activities especially for older children.
- Further research and use of other online help to complement the learning is encouraged. (but be mindful of the quality and suitability of some sites.)
- Students should communicate with their teachers during school hours to submit or query work.
- All communication should be responsible and related to home learning.
- Parents who wish to contact members of staff should do so through Dojo.

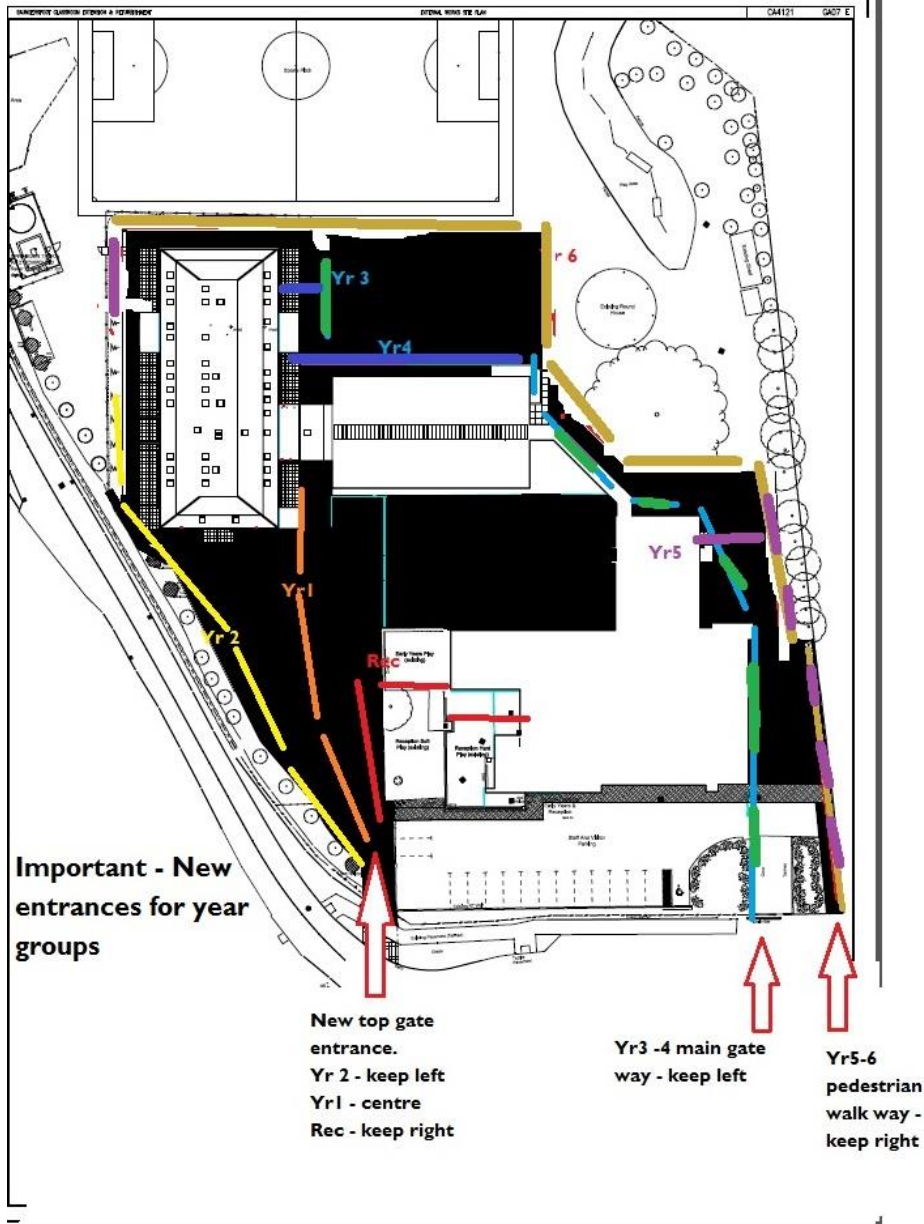
Please talk to your children about their home learning and talk through any anxieties they might have. This is a new way of working for all of us, and it will take time for students and staff to adjust. Hopefully we can work together as a community to support all of our children through these unprecedented times.

Safeguarding

If you have any safeguarding concerns please contact the school on 01834 812819 or by email allenn13@hwbcymru.net or gillespieS6@hwbcymruc.net

NB - By sending your child to school you are agreeing to comply with the school's procedures as set out above and with any amendments made in light of new guidance from WG or LA.

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New Site entrance.

We aim to avoid the requirement of a staggered entry, so please maintain social distancing at all times and remain outside of the school gates. However for our youngest children, Year 1 and Reception parents will be permitted within the first set of gates, BUT NOT the second set of gates.

Year 5 and 6 – Pedestrian gate, keeping left. Year 6 children walking round MUGA to enter via back of classroom. Year 5 children enter via field toilets and to classroom.

Year 3 and 4 - Main gate entrance keeping left. Children walking around and across MUGA to enter classroom back of classroom.

NEW entrance for Foundation Phase pupils.

TOP GATE – children will be welcomed by a staff member and will be asked to wait on spots. Staff members will walk children to ‘bubble’ base and hand over to class teacher. All entrances have been fitted with hand sanitizer station.

Year 2 – Children to keep left, to enter their classroom via back of the classroom.

Year 1 – Children to keep to centre line and to back of the classroom.

Reception – Children to keep right, and into main Early Year entrance (White double doors)

Further details will follow in a children friendly video/assembly.

Members of staff will be on duty to supervise this at the start and end of each day at the front of the school.

FREQUENTLY ASKED QUESTIONS

I'm a parent / guardian who is shielding. Do I send my child / children back to school at the end of June?

If you are a shielding parent or guardian, there is no expectation to send your child / children back to school at the end of June. Parents won't be fined for keeping their child / children at home. These children will continue to be supported by their schools in different ways.

My child is shielding. Will they have to return to school at the end of June?

If your child is shielding they should not return to school at the end of June or use the opportunity of these check-in sessions. Shielded children will continue to be supported by their schools in different ways.

Will parents be fined if they do not send their child to school?

During this time parents won't be fined for keeping their child / children at home. These children will continue to be supported by their schools in different ways.

What date is the October half-term break?

We are working to determine the date for the additional week on the October half-term break and will ensure it is communicated as soon as possible.

What is the cleaning regime at School?

As with the need to maintain good personal hygiene to hamper the spread of the virus, the importance of cleanliness and appropriate cleaning regimes in school settings cannot be over emphasised.

In line with the guidance we will adhere to the following principles wherever possible:

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- Staff have been provided with individual lockers to store personal belongings. Staff also enter the building differently and will wash their hands immediately upon entering and before leaving the school. In addition staff will wipe any personal items e.g. mobile phones, tablets, reading glasses, pens etc. with disinfectant/alcohol wipes.
- Where possible, classroom doors will be propped open so as to prevent the touching of door-handles, and windows opened to allow a free-flow of air through the building; however, these measures will only be implemented if they do not compromise Safeguarding and Fire Safety arrangements.
- Before entering a classroom, all pupils and members of staff will thoroughly wash their hands with soap and water.
- Classroom furniture will be kept to a minimum and that other items of equipment remaining in the classroom are easy to clean/disinfect.
- High use surfaces will be cleaned and wiped down every 2 hours.
- Pupils, and staff, should have ownership of their stationary and not share with others.
- The staff will remove soft furnishings, soft toys and toys that are hard to clean.
- All toys/equipment will be cleaned after each use/end of play session before placing back into storage.

Will online learning continue for our children when schools reopen?

When schools reopen, teachers will be back in school everyday teaching their own class in small groups of children (no more than 8 at any one time). On the days when your children are back in school they will receive as close to normal education as possible. When they are at home on the other days, they will be set home learning tasks to complete, extending the work they have covered in school.

There will be a blended approach meaning that teachers will also provide online learning work for children who are unable to come to school as they have been medically advised to shield and children who are not returning to school yet as parents don't feel the time is quite right.

That said, please bear in mind that teachers are no longer home focussing solely on providing distance learning every day but instead are back in school full-time. They will do their best to continue providing work but this is likely to look different from the online learning your children have received to date.

Children who are attending the childcare Hub for key workers and vulnerable children will continue to receive childcare and not a formally structured day.

Will my child be placed with their friends?

The school not be able to accommodate children's requests for friendship groups, however, they are will be placed in a bubble with a quarter of their year group. We have prioritised bringing siblings in across the school on the same day to support parents as they return to work.

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Will staff be wearing masks and gloves or other forms of PPE?

There is no direct requirement from Welsh Government for staff to wear PPE, unless dealing with incidents requiring close contact e.g. first aid, assisting with toileting etc. In these instances, the main forms of PPE used would include disposable aprons, gowns and gloves. These will be changed immediately following the care episode or the task undertaken.

Eye/face protection e.g. surgical mask or full face shield/visor will be worn by staff when there is a risk of contamination to the eyes, or inhalation, from splashing of secretions (including respiratory secretions), blood, body fluids and excretions.

Is the school aiming to be back to normal set up after summer holidays?

I'm afraid we can't say. We await updates from Welsh Government, just like you do. It appears that we get information from the Education Minister at the same time. It is unlikely that school will be entirely back to normal in September but there will continue to be a phased approach that is continually moving forward.

What about Year 6 transition to secondary schools?

We are working with the secondary schools to ensure that Year 6 transition takes place as we feel that it is very important. However, the secondary schools have their own challenges at the moment so we will wait to hear what their plans are regarding transition and we will let you know.

Will the children be allowed to have play outside for their wellbeing?

Yes, there will plenty of opportunities for children to play outside. Although break times and lunchtimes will be staggered

Are pupils expected to bring their own stationary?

No, they are not. Following advice we have taken the decision should bring no items from home to reduce possible virus transfer.